**Meeting Minutes**

**Sunday 19th January**

**Retford Court, Whitchurch, CF14 1EE**

Time: 5.15pm

Attendees: LB, FLA, SP, AP, DC, KB, TY, LAC

Monthly payments and Payment Plans

In an effort to reduce late payments the club account, Cardiff Flyers will be introducing a new payment system rather than taking direct debits.

As of the 1st March fees will be made payable one month in advance. If a month can’t be paid in advance then an alternative payment plan will be discussed to suit the payee.

If an individual has any debts or money owed to the club but has completed some coaching hours, payment will be taken from coaching services to pay off or reduce the payment owed.

If there is no payment to the club for 3 months then training or competing will cease until debts to the club are paid. There will be an update to follow about the new payment plan system and the cancellation of current direct debits.

Amendments to the club’s Policies and Code of Conduct have been made and put to a vote. It is advised to refer to website to view these updates. There is a two week time frame until the 2nd February 2020 for everyone to have their say or suggest changes about the amendments before they are implemented. All in attendance voted in favour of implementing these changes if there are no serious concerns raised.

Car Shares

Clarification around car sharing procedures, why it is place and exceptions to the rule.

* Coaches cannot have any minors (any performer under 18 years old) in a car, unless there are two adults in the car or it has been agreed upon by the parent/ guardian.
* In exceptional circumstances this will be un-avoidable such as injuries and needing emergency medical attention. At which time the welfare officer will be informed prior to the event and contacted directly afterwards.

Competitions

Explanation of competitions that take place throughout the year; what they are called, their specifications and where they progress to.

* NDP (National Development Plan) – This is the main competition pathway where two specific routines will need to be completed; a set and a voluntary. These routines are dependent on a performer’s age group and category. To move up a category a qualification score will need to be achieved after both routines. When a performer reaches the highest NDP category they can decide to compete at Spring Series.
* Spring Series -The main Olympic pathway for high level performers and has stricter entry specifications. Routines are not fixed and can be adapted to suit the performer as long as they meet the specifications for their age group and category.
* Trampoline and DMT League –A separate national pathway to NDP or Spring Series but is more development focused. Competitions are held throughout the year where performers gain points depending on where they place. These points add up over each competition to determine who competes at the finals. Depending on your category there is a potential to win cash prizes.

There may be competitions outside of the Welsh region where some performers may decide to stay in overnight accommodation local to the competition venue. Cardiff Flyers will inform the performers/parents/guardians of the accommodation that our coaches are booking and planning to stay in, if performers want to stay at the accommodation we will not be held responsible for minors.

Potential future competitions are

* The David Ward Hunt competition which is an international competition held in Gillingham on the 7th November.
* Adult British Championships are being held in August while the club is in Portugal. DC, SP and LB have expressed interest in entering. Arrangements will be made to accommodate this at a later date.
* Cardiff Flyers Open competition. Yet to be organised but any volunteers will be very much appreciated.

Competition responsibilities and etiquette

Cardiff Flyers would like to aim to set a professional example at competitions. We will be running a workshop open to both parents and performers to support this. Any issues will need to be addressed discreetly.

* Parents are not permitted on the competition floor unless they are assigned an official role e.g. recorder or marshal
* Performers are not permitted in the official’s area unless they are assigned an official role. Performers should stay off of the competition floor unless they are competing or requested to be there by a Cardiff Flyers coach or competition official.
* No phones are permitted on the competition floor, videos are more than welcome however these must be filmed from the spectator areas/stands.
* People associated with Cardiff Flyer’s will not be seen to cross any barriers put in place around the competition floor. It is expected you follow the intended competition arrangement.
* Please refrain from discussing or questioning any scores publically, this also includes negative comments about judges or officials. If you have any queries, a Cardiff Flyers coach should be informed and will take appropriate action.

Future Plans

For the first time Cardiff Flyers finances have not finished the year in negative figures. New sessions were set up in Fairwater Leisure Centre at the end of 2019 which unfortunately made a small loss, resulting in their cancellation.

We are looking to expand into Cathays High School and eventually use the school classes to create a pathway and feeder into Cardiff Flyers. TY is going to coach these Cathays’ sessions for free in exchange for a reduced hall fee. This will enable us to make the leap to the new venue financially viable. Cathays’ sessions will be on a Monday evening for new starters alongside a conditioning session at a small charge of £1 - £2. This will be a planned and written session tailored to individual needs.

We will be revisiting charges and training fees in April due to having more sessions available. This will not significantly impact current membership but might include alternative craterisations. The plan for the next 12 months and going forward will be a restructuring of our membership options; this may include try-outs for squad positions/ squad sessions.

It would be beneficial for Cardiff Flyers to have more than one welfare officer as the club expands. Any volunteers would be appreciated.

FL-A, BL-E and RW have expressed interest in completing a club judging course. SP and LB expressed interest in furthering their judging qualifications. More information will be given when a course becomes available.

Cardiff Flyers would like to encourage all club members use the Easy Fundraising link that is on the website when making purchases online. The link, at no extra cost to the user, donates a small percentage of your online purchase to the club which helps with fundraising. These include major retailers like Argos and Just Eat.